

## **Method Statement**

### **Scope:**

Machine dismantling/disconnection and re connection, maintenance and repairs.

### **Arrival:**

On arrival on site a Control Systems Engineering Ltd engineer will book in and contact / liaise with your project / engineer.

All necessary “permits” will be organised at this point.

Control Systems Engineering Ltd engineers will follow all site procedures in relation to Health & Safety in any works to be carried out.

The “work area” will need to be clear of all obstacles / flammable materials and with access to allow for the removal or repair to the machine and if applicable to the repositioning of the machine, this work will involve using the necessary precautionary protection.

The “work area” will be policed / controlled by Control Systems Engineering Ltd engineers, to ensure the works are carried out safely. This may involve the co-operation of any personnel in the local area.

Before moving or working on the machine it will be isolated and locked off before work commences.

### **Equipment:**

All equipment and portable power tools will be in good working order with current test tags / logs and will have been inspected for faults prior to arrival on site.

The Control Systems Engineering Ltd engineers will at all times use / wear the correct “PPE”.

### **Summary:**

IF THERE IS ANY SPECIAL SPECIFIC SAFETY ISSUES RELATING TO YOUR SITE  
COULD YOU PLEASE INFORM US AS SOON AS POSSIBLE IN WRITING.